

# School District of Manawa

## BOARD OF EDUCATION REGULAR MEETING

Manawa School District Office - Board Room  
800 Beech Street, Manawa WI  
(920)596-2525



## Monday, April 22, 2024 - Minutes

- ❖ **CALL TO ORDER - 6:01 p.m.**
- ❖ **PLEDGE OF ALLEGIANCE**
- ❖ **ROLL CALL - Verification of Quorum**
  - *B.O.E. Members Present: Riske, Reiersen, Griffin, Hansen, Emmert, Fietzer, Coyle.*
- ❖ **COMPLIANCE WITH OPEN MEETING LAW NOTIFICATION** [*§19.84(2) Wis. Stats.*]
  - *Verify Publication of Meeting*
- ❖ **B.O.E. ELECTION RESULTS & ANNUAL REORGANIZATION**  
(PO 0151.1 - Annual Reorganization Meeting)
  1. Election Results
    - a. Certificate of Determination of Persons Elected
    - b. Statement of the Board of Canvassers 2024
    - c. Certification of Election - Brianna Coyle
    - d. Certification of Election - Scott Emmert
    - e. Certification of Election - Pete Griffin
    - f. Certification of Election - Shannon Hansen
  2. Election of Officers:
    - a. President - *Nomination: Reiersen. Motion Carried.*
    - b. Vice President - *Nomination: Griffin. Motion Carried.*
    - c. Treasurer - *Nomination: Fietzer. Motion Carried.*
    - d. Clerk - *Nomination: Riske. Motion Carried.*
- ❖ **B.O.E. BUSINESS (Unfinished & New Items)**
  3. Discussion and Review of Committee Structure - Reorganization/Policy Revision
    - a. Memo - Recommendation for approval
      - i. *Coyle motioned to approve a trial with a 6 month review. Second by Fietzer. Motion Carried.*
- ❖ **B.O.E. ANNUAL REORGANIZATION**
  4. Annual Board Appointments:

- a. Committees (PO 0155) - Fietzer motioned to approve revision of PO 0155 as presented. Second by Riske. Motion Carried. \*The Finance Committee meetings and the Buildings & Grounds Committee meetings will now be held together.\*
  - i. Buildings & Grounds Committee - Chair - Fietzer, Griffin, Hansen
  - ii. Curriculum Committee - Chair - Emmert, Riske, Fietzer
  - iii. Policy & Human Resources Committee - Chair - Reiersen, Coyle, Emmert
    - 1. Ad Hoc Recognition Committee (Active)
    - 2. Wellness Committee (Active 2023-2024)
  - iv. Finance Committee
- b. CESA 6 Board of Control Convention Delegate - Riske
- c. WASB Legislative Contact - Reiersen
- d. WASB Convention Delegate - Reiersen

❖ **ADMINISTRATIVE TEAM REPORT(S)**

- 5. Administrative Reports and Updates:
  - a. Good News Report - Informational Presentation

❖ **COMMITTEE REPORTS**

- 6. Curriculum Committee (Riske) - See Curriculum Committee Meeting Minutes from 2024-04-17
- 7. Finance Committee (Jepson) - See Finance Committee Meeting Minutes from 2024-04-10
- 8. Policy and Human Resources (Reiersen) - See Policy and Human Resources Committee Meeting Minutes from 03-27-2024
- 9. Buildings and Grounds (Griffin) - See Buildings and Grounds Committee Meeting Minutes from 2024-04-10
- 10. Ad Hoc Wellness Minutes (Johnson)
- 11. Ad Hoc Recognition Committee Minutes (2/27/24 & 3/17/24)

❖ **PUBLIC COMMENTS**

*(Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)*

❖ **CONSENT AGENDA**

- *Regarding the consent agenda, the Board has been provided background information on each item or has discussed at previous meetings. All of these agenda items will be acted on with one vote without discussion. If a board member would like to discuss any item in greater detail, it will be pulled from the consent agenda and will be discussed and voted on separately.*

**The Board will consider approval of:**

- 12. Recommendation for Approval of Donations:
  - a. Miranda Smith - \$100.00 for Post Prom
  - b. Victorian Bridal - \$50.00 for Post Prom

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13. Recommendation for Approval of Minutes of Regular and Special Board Meetings
  - a. 2024-03-25: Regular Board Meeting
14. Recommendation for Approval - Facilities and Finance items:
  - a. Cash Receipts Report
  - b. Invoice Report Report
  - c. Rev / Exp Financial Report
  - d. WIPFLI Final Audit 22/23 SY
15. Recommendation for Approval of Personnel related items:
  - a. Personnel Chart - Griffin - Motioned to approve. Second by Hansen. Motion Carried.

**ITEMS REQUESTED TO BE CONSIDERED AS AN INDIVIDUAL RESOLUTION(S):**

❖ **BOARD COMMENTS**

Mr. Fietzer welcomed Mrs. Coyle to the Board.

❖ **B.O.E. BUSINESS (Unfinished & New Items)**

16. Recommendation for Approval - **2nd Reading** - NEOLA Policy Revisions Vol. 33. No. 1
  - a. Policy 0100 Definitions
  - b. Policy 0122 Board Powers
  - c. Policy 0152 Officers
  - d. Policy 0171.3 Clerk
  - e. Policy 2250 Innovative and Pilot Programs
  - f. Policy 2460.03 Independent Educational Evaluation
  - g. Policy 3431 Employee Leaves
  - h. Policy 5517 Student Anti-Harassment
  - i. Policy 5610 Suspension and Expulsion
  - j. Policy 6325 Procurement - Federal Grants/Funds
  - k. Policy 6610 Non District-Supported Activity Accounts
  - l. Policy 6611 District-Supported Activity Accounts

Fietzer motioned to approve. Second by Coyle. Motion carried.
  
17. Recommendation for approval - **Reading** - NEOLA Administrative Guideline Revisions Vol. 33, No. 1
  - a. AG 5330 Administration of Medications
  - b. AG 5540 Relationship with Governmental Agencies
  - c. AG 7510C Supervision of Rented Facilities
  - d. AG 7530A Technology Equipment Security Procedures
  - e. AG 7530B Non School Use of District Equipment and Facilities By Students
  - f. AG 7530C Cellular Phones

Hansen motioned to approve. Second by Riske. Motion carried.
  
18. Policy Work - **1st Reading** and discussion of NEOLA Policy Revisions Vol. 33, No. 1 and Technical Corrections

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- a. Policy 2413 Health Education
  - b. Policy 6320 Purchasing
  - c. Policy 7440 Safety and Security
  - d. Policy 7540 Technology
  - e. Policy 7544 Use of Social Media
  - f. Policy 8120 Volunteers
  - g. Policy 8310 Public Records
  - h. Policy 8330 Student Records
  - i. Policy 8431 Preparedness for Toxic Hazards
  - j. Policy 9140 Citizens' Advisory Committee
19. Discussion and Review - Benefit Plan Options (HRA & HSA)
- a. MEMO - Informational and Recommendation  
Riske made a motion to approve with an HRA and HSA option without a buyout. Seconded by Coyle. Motion Carried.
20. Discussion and Review - Wit & Wisdom Curriculum
- a. MEMO - Informational and Recommendation  
Riske motioned to move forward with the curriculum. Second by Fietzer. Motion carried.
21. Discussion and Review - Storage Building @ LWHS/MMS
- a. MEMO - informational and Recommendation  
Riske motioned to approve. Second by Griffin. Ayes: Riske, Griffin, Hansen, Emmert, Fietzer, Coyle; Nay: Reiersen. Motion carried.
22. Discussion and Review - Reading Core Tutor
- a. MEMO - Informational and Recommendation  
Fietzer motioned to approve. Second by Coyle. Motion carried.
23. Consider a \$3600.00 wage increase (cost of living) for the District and Business Administrator.  
Fietzer motioned to approve. Second by Griffin. Motion carried.
24. Discussion and Scheduling of upcoming Committee & Regular BOE Meetings
- a. Committee Meetings - Regular and Recurring Schedule  
May 1st - Curriculum Committee: 5:00 p.m. - 6:30 p.m.  
May 1st - Policy & Human Resources Committee: 6:45 p.m.  
May 6th - Building & Grounds/Finance Committee: 4:30 p.m.
  - b. MAY - Regular Board of Education Meeting  
Monday, May 27 is Memorial Day - Moved to May 20th

❖ **CLOSED SESSION**

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- The Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(b)(f), Wis. Statute, Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons...
  - Discussion regarding employee concerns / personnel problems
  
- *The Board of Education reserves the right to RECONVENE INTO OPEN SESSION in order to take formal action on agenda items that are noticed for closed session.*

❖ **ADJOURN**

Hansen Motioned to adjourn from open session with a 10 minute break. Seconded by Griffin. Motion Carried. 8:43 p.m.

**Upcoming Meeting Dates/Times:**

- See posted agenda Item above.

Minutes taken by: TaraLa Jackson

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